



## PROCEDURE FOR PAYMENT OF FEES

**Fees** of any kind are paid online into one of the **university accounts** listed on the FILS website (<https://fils.upb.ro/en/administrative/>). After paying the fee, **the student is required to upload the receipt in their student account on the studenti.pub.ro platform.**

Art.30. **Retaking a subject involves paying a retake fee**, under the conditions provided in this Regulation.

Art.32. (1) A single type of fee is established for retaking each subject.

(2) The retake fee grants the right and the obligation for the student to participate in all activities related to each subject.

(3) If the student cannot participate for valid reasons in any of the activities related to the subject for which they paid the retake fee, BEF may decide to allow the student to retake the subject in the next academic year without paying another fee (**the request is submitted to the secretariat - model on the FILS website** - <https://fils.upb.ro/en/administrative/>).

Art.35 (1) The retake fee for a subject is paid in the first two weeks at the beginning of the semester in which the subject is retaken.

(2) **Students who do not pay the retake fee for a subject cannot take partial or final exams for the subjects being retaken.** Tuition fees are proposed by the Faculty Councils, endorsed by the Executive Office of the Board of Administration, the Board of Administration, and approved by the University Senate, and apply to all students enrolled in the current academic year under the "fee-paying" regime. The annual tuition fee at the time of signing the contract is the one set by the Senate of the National University of Science and Technology POLITEHNICA Bucharest for the current academic year. According to the provisions of paragraph (5) of art.9 of Law 199/2023, the announced fees remain the same throughout the normal duration of a study cycle, being indexable with a maximum of the inflation rate, for the same cohort of students.

5.4. The annual fee is paid in full in one or two equal installments, in the first two weeks from the start of each university semester. Installments for the payment of the tuition fee are made only in exceptional situations and only under the conditions set by the leadership of POLITEHNICA Bucharest.

5.5. Non-payment of tuition and/or other fees established according to the regulations valid at the level of the National University of Science and Technology POLITEHNICA Bucharest for the respective academic year, until no later than the start of the semester exam sessions, according to the approved academic year structures, results in the disenrollment of the student, by decision issued by the rector of the University, regardless of whether the student has participated in educational activities or used university property up to that point.

5.6. A student disenrolled for non-payment of fees can be re-enrolled in study programs offered by POLITEHNICA Bucharest only under the conditions of paying the outstanding debts/fees.