



PROCEDURE FOR PERMANENT MOBILITY

Necessary documents:

1. Permanent mobility request (within the university or between universities) - model on the FILS website – <https://fils.upb.ro/en/request-forms/>) in 2 copies;
2. Receipt proving payment of the mobility fee (according to the fees approved by the university);
3. Academic record and analytical program of completed courses (models on the FILS website – <https://fils.upb.ro/en/request-forms/>).

Submission deadline at the FILS secretariat: September 9-16 of the academic year.

After the legal study period has passed, a period in which the years of study at the university from which the student is transferring are also accumulated, the transferred student can continue their studies only by paying the annual fees.

The faculty secretariat will withdraw the transferred student's ID and student card when transferring to another faculty.

The equivalence committee constituted at the faculty level analyzes the given academic situation and determines the year in which the student will enroll, the form of financing, the subjects that can be equated, and those that need to be retaken under different conditions, the promotion of which constitutes additional tasks that will be paid with a fee per subject (according to the fees approved by the university).