



RE-ENROLLMENT PROCEDURE

Necessary documents:

1. Re-enrollment request (model on the FILS website - <https://fils.upb.ro/en/request-forms/>)
2. Receipt proving payment of the re-enrollment fee (according to the fees approved by the university)

Documents required for re-enrollment:

- High school diploma/Bachelor's degree - in original
- Transcript of records/diploma supplement - in original
- Copy of the birth certificate
- Medical certificate

Submission deadline at the FILS secretariat: September 9-16 of the academic year

Re-enrollment is approved by the university rector at the proposal of the faculty dean. The Executive Office of the Faculty records in a report, after analyzing the academic situation at the time of withdrawal, the year in which the student will re-enroll, the form of financing, the subjects that can be equated and those that must be retaken under different conditions, the passing of which constitutes additional tasks that will be paid for with a fee per subject (according to the fees approved by the university).